

SUFFOLK COUNTY
POLICE OFFICER
&
POLICE OFFICER (SPANISH SPEAKING)
CIVIL SERVICE OPPORTUNITIES

<http://www.suffolkcountyny.gov/civilservice>

- **LAST FILING DATE: APRIL 19, 2023**
 - **WRITTEN TEST DATE: JUNE 17, 2023**
 - **COUNTY ANNUAL SALARY \$42,500**
 - **(Salary at top step - \$149,162)**
 - **SALARIES VARY BY JURISDICTION**
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APPLICATION PROCESSING FEE

The application processing fee is \$125. Application may be made via the internet at www.suffolkcountyny.gov/Departments/Civil-Service. Payment must be made by VISA or MasterCard credit card and there will be an additional convenience fee of \$1.95. An acknowledgement of receipt of application will be sent to all internet applicants via e-mail. The application processing fee is NON-REFUNDABLE AND NON-TRANSFERABLE. For applicants who wish to take both the Police Officer and Police Officer (Spanish Speaking) examinations, the \$125 application processing fee will be applied to both examinations. Candidates who apply for Police Officer (Spanish Speaking) will also automatically be included in the examination for Police Officer without further application or fee.

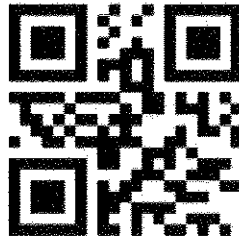
APPLICATION FEE WAIVER

The application processing fee may be waived for Suffolk County residents who are veterans, active duty military, members of the reserves or National Guard, auxiliary police, firefighters, members in good standing of a local fire district or ambulance company, members of a Volunteer Fire Department or Volunteer Emergency Medical Services Agency Explorers programs, volunteer CERT members and members of the Suffolk County Police Explorers program. The fee may also be waived if you are unemployed and primarily responsible for the support of a household and for recipients of Medicaid, SSI, Public Assistance or those in a training program under the Job Training Partnership Act/Workforce Investment Act administered by a state or local social service agency. Applicants should complete the "Request for Application Fee Waiver and Certification" form online. All claims for application fee waiver are subject to verification.

VACANCIES

The eligible list established as a result of this examination will be used to fill present and future vacancies in the Suffolk County Police Department and in the Towns and Villages within Suffolk County.

PLEASE FOLLOW THE LINK BELOW FOR FURTHER INFORMATION AND ADDITIONAL UPDATES



DUTIES

Patrols assigned area in a radio equipped car, on motorcycle, or on foot to prevent and discover the commission of crimes; answers calls and complaints involving automobile accidents, domestic disturbances and other misdemeanors or felonies; directs traffic, enforces traffic laws, and arrests traffic violators. At scenes of crime, administers first aid, conducts preliminary investigations, gathers evidence, obtains witnesses and makes arrests; testifies in court on arrests made. Performs related work as required.

SCOPE OF THE EXAMINATION

The written test for Police Officer and Police Officer (Spanish Speaking) will be the same test in English. The test will use the multiple choice format and will assess the candidates' cognitive abilities, work styles and background information. The results of the written test will be zone scored. **CANDIDATES MUST RESPOND TRUTHFULLY TO ALL QUESTIONS ON THIS TEST. A CANDIDATE WHO RESPONDS FALSELY TO QUESTIONS HAS COMMITTED FRAUD ON THE EXAMINATION. ACCORDING TO SECTION 50 OF THE CIVIL SERVICE LAW, A CANDIDATE WHO COMMITS FRAUD ON AN EXAMINATION IS SUBJECT TO THE PENALTY OF DISQUALIFICATION.**

A Candidate Preparation Guide and an on-line Candidate Tutorial will be posted on the following website link:

<https://ps-apps.psonline.com/candidateresources> beginning on or about April 17, 2023, and will remain available until June 17, 2023. An Access Code will be necessary for candidates to access the site. The Access Code will be e-mailed to candidates when they apply. The Access Code will also be available at the candidate's Suffolk County exam e-

filing online account. **All applicants are advised to review the contents before appearing for the written test.**

Candidates who pass the written test will be called for the following qualifying tests and evaluations as the needs of the service require:

Comprehensive Medical Evaluation: Candidates will be required to meet the medical standards (on page 4) for Police Officer and/or Police Officer (Spanish Speaking) prescribed by the New York State Municipal Police Training Council and by Suffolk County.

Psychological/Personality Evaluation: This evaluation will consist of written tests and an interview designed to assess the suitability of the candidate's personality for the position of Police Officer and/or Police Office (Spanish Speaking).

Physical Fitness Screening Test: Candidates will be required to meet the qualifying fitness screening test standards (on page 5) for Police Officer and/or Police Officer (Spanish Speaking) as prescribed by the New York State Municipal Police Training Council.

Spanish Language Proficiency Test: The Police Officer (Spanish Speaking) examination will also consist of a qualifying Spanish oral language proficiency test at a level appropriate to the duties of the position. Candidates who fail the Spanish language test may still be considered for Police Officer vacancies.

In addition to the above noted tests a background investigation including a polygraph test may be conducted on all applicants.

The medical, psychological/personality and physical fitness standards are subject to change without notice to candidates. Failure or failure to appear as scheduled for any of these tests or evaluations will result in the elimination of a candidate's application from further consideration for purposes of this competition.

MINIMUM QUALIFICATIONS

Graduation from a standard senior high school or possession of a high school equivalency diploma recognized by the New York State Department of Education by the date of appointment.

Special Age Requirement: Candidates must be at least 19 years 6 months old on or before June 17, 2023. Pursuant to Section 54 of the Civil Service Law, applicants who are within six months of the minimum age will be permitted into the competition. **Therefore, candidates who will be 19 years of age by the exam date will be eligible.** Eligibility for appointment as a Police Officer and/or Police Officer (Spanish Speaking) begins when the candidate reaches age 20. Candidates who reach their 35th birthday on or before June 17, 2023 are not eligible except as follows: Candidates may have a period of active military duty, up to seven years as defined in Section 243 (10-a) of the Military Law, deducted from their age for purposes of determining whether they meet the age requirement.

License Requirement: Candidates will be required to possess a New York State motor vehicle operator license at the time of appointment.

Residence Requirement: There are no residence requirements to compete in this examination. In accordance with the provisions of Section 23 of the New York State Civil Service Law, for town and village positions, the Civil Service Department may give preference in certification to legal residents of a jurisdiction if so requested by the appointing authority. To be deemed a legal resident of a particular jurisdiction for the purpose of being granted preference as such, a candidate must have been a legal resident of such jurisdiction at the time of certification and for at least 90 calendar days prior thereto. Candidates may be required to indicate at the time of consideration for appointment whether or not they will become a resident of the locality in accordance with local law or ordinance.

Citizenship Requirement: Candidates must be United States citizens at the time of appointment.

Police Officer Training Course Requirement: After appointment, candidates will be required to successfully complete a Police Officer Training course recognized by the New York State Municipal Training Council.

NOTES

1. Should it become necessary to amend any part of this announcement, the Department of Human Resources, Personnel and Civil Service reserves the right to make such amendment on the Department's web page without notification to applicants. The most current copy of this announcement is available during the filing period at www.suffolkcountyny.gov/Departments/Civil-Service.
2. Candidates who apply for this examination and who have not heard from the Suffolk County Department of Human Resources, Personnel and Civil Service by June 14, 2023 are advised to contact the Department before the written test date at (631) 853-5500.
3. You can view your room assignment and exam site on our home page at www.suffolkcountyny.gov/Departments/Civil-Service under "Candidate Exam Room Assignment Search" seven days prior to the examination date.

LOCAL

DATE PREPARED: August 9, 2022

GENERAL CONDITIONS OPEN-COMPETITIVE ANNOUNCEMENT

1. Application may be made using the Suffolk County Application for Law Enforcement (Form CS-205LE) or by filing on-line.
2. Applicants may complete a "Request for Application Fee Waiver and Certification" form and submit it with Form CS-205LE or when filing on-line.

3. Candidates who fail the examination, or who fail to appear for the examination as scheduled, will be eliminated from further consideration for purposes of this competition. The final rank order of the eligible list will be determined on the basis of the score received on the written test, plus veterans' credits where appropriate.
4. Eligible applicants will be notified when and where to appear for examination. If an application is rejected, due notice will be sent.
5. Calculators are not necessary for this examination.
6. No portion of this examination shall be subject to review by candidates.
7. Candidates will be required to be positively identified at the time of the written or other test(s).
8. The eligible list established as a result of this examination will remain in force for at least one year and may be extended by the Department of Human Resources, Personnel and Civil Service for a maximum of four years. Changing conditions may make it necessary to certify to future vacancies at higher or lower salaries than those announced.
9. Information regarding eligibility for veterans' credits appears on the open-competitive application form.
10. Pursuant to Section 85-a of the Civil Service Law, children of firefighters and police officers killed in the line of duty shall be entitled to receive an additional ten points added to a passing score attained in a competitive examination for original appointment in the same municipality in which his or her parent served. If you are qualified to participate in this examination, and you are the child of a firefighter or police officer killed in the line of duty, please so notify us in writing when you submit your application for examination. A candidate claiming such credit must submit appropriate documentation to verify eligibility to receive these additional credits before the eligible list is established. No additional credits will be granted after the eligible list is established.
11. Inquiries may be made as to character and ability and all statements made by candidates are subject to verification. Candidates will be fingerprinted and required to pass a background investigation.
12. In any case in which residency preference is given, the appointee(s) must meet a specific residency standard as defined in the Civil Service Rules.
13. Saturday Sabbath Observers and special accommodations: If special arrangements for testing are required, indicate this on your application.
14. No smoking is permitted in the building or on the grounds of the examination site.
15. If you will be on active military duty with the armed forces of the United States on the date of this test, please contact the Suffolk County Department of Human Resources, Personnel and Civil Service before the last filing date appearing on this announcement for alternate test date information.
16. Applications received after the last filing date may not be considered eligible for this examination.
17. For information regarding a weather-related cancellation of this examination, please refer to our website at www.suffolkcountyny.gov/Departments/Civil-Service and click on the "Weather Related Exam Cancellations" link. Civil Service Announcements are shown at the bottom of that page.

Suffolk County Department of Human Resources, Personnel and Civil Service
725 Veterans Memorial Hwy.,
William J. Lindsay County Complex, Bldg. # 158
P.O. Box 6100
Hauppauge, NY 11788-0099
Phone: (631) 853-5500

**MEDICAL REQUIREMENTS FOR
POLICE OFFICER and POLICE OFFICER (SPANISH SPEAKING)**

These standards are established by the NYS Municipal Police Training Council, adopted by Suffolk County, and are subject to change during the life of the eligible list without notice to candidates.

Eyes: Acuity Vision – The minimum acceptable standard of visual acuity uncorrected with each eye tested separately shall be no worse than 20/100 in each eye. Corrected vision shall be no worse than 20/30 in each eye. Left and right lateral (horizontal) field of vision shall be no worse than 85 degrees in each direction to provide a binocular horizontal field of vision of at least 170 degrees. Determination is to be made without correction.

Eyes: Color Vision - Perception of color is deemed acceptable if the candidate reads at least nine (9) or more of the first thirteen (13) plates of the 24-plate edition of the Ishihara Test. If the candidate's color perception is deemed unacceptable through the use of said test and he/she believes the results to be incorrect, such an individual may at his/her own expense can take the Farnsworth-Munsell 100-Hue Test as prescribed by the Municipal Police Training Council and only at facilities designated to perform this test. The use of any lens by a candidate in order to meet the color perception standard is not acceptable.

Eyes: Depth Perception – Depth perception shall be sufficient to demonstrate normal stereo depth perception to the correctable standard of 80 ARC seconds.

Ears and Hearing - A hearing loss in either ear of more than 25 DB in the 500, 1000, and 2000 Hz range or a loss of more than 30 DB in the 3000 Hz range is considered disqualifying. Abnormal testing results between 4000 and 6000 Hz will require further evaluation. Hearing Aid Check -- Biological (HAC-B): Use of hearing aids to achieve such standards are permitted as long as they are self-contained and fit within (auricular) or behind or over (post-auricular) the ear. Candidates with hearing aids shall, at their own expense, provide evidence from a licensed audiologist, using functional gain or real ear measurements, that such aid(s) meet the stipulated manufacturer's standards. Any ear condition requires a case-by-case assessment to determine if it will affect the essential functions of the position.

Nose, Throat, Mouth - Any condition or symptom will be assessed on a case-by case basis to determine the ability to perform the essential functions of the position such as loss of sense

of smell, speech loss/defects, interference with proper fitting of a gas mask.

Peripheral Vascular and Heart - Candidates will be assessed on a case-by-case basis as to the control of any condition and the presence and severity of symptoms and complications to determine if the candidate is able to perform the essential functions of the position. Resting blood pressure should be less than, or equal to, 140 mmHg systolic and 90 mmHg diastolic on three successive readings.

Respiratory - The respiratory system must be free of chronically disabling conditions that would interfere with the candidate's performance of required duties.

Gastrointestinal - Any malignancies, disorders, and active symptoms will be assessed on a case-by-case basis to determine ability to perform job functions.

Endocrine & Metabolic - Candidates who have a condition or disorder that may affect job performance will be evaluated on a case-by-case basis.

Neurological Health - Candidates must be free of neurological disorders that may affect job performance. Candidates with epilepsy or seizure disorders must provide evidence of one-year seizure free history prior to date of examination.

Musculoskeletal Health - Candidates must have no defect, deformities or disorders that may affect job performance. Candidates are not acceptable if there is an impairment of more than one finger on either hand. There should be no functional impairment of the thumb or index finger on either hand. Any disease or injury of back, joints or muscles as revealed by physical examination that will interfere with the proper performance of duties will be considered potentially disqualifying.

Dermatological Health - Candidates must be free of skin condition that would lead to inability to perform the duties of the position.

Mental Health - Candidates must be free of mental illness, serious emotional disturbances or nervous disorders, alcoholism, drug dependence or abuse that would interfere with the performance of their duties. Candidates will be evaluated through a psychological screening process. Candidates may be screened for presence of drugs of abuse.

General Medical Statement - Candidates must be free of any medical and/or nervous condition, which would jeopardize the safety and health of the public and/or other employees.

8/2022

PHYSICAL FITNESS SCREENING TEST FOR

POLICE OFFICER and POLICE OFFICER (SPANISH SPEAKING)

SIT UP

MUSCULAR ENDURANCE (Core Body) - The score indicated below is the number of bent-leg sit-ups performed in one (1) minute.

PUSH-UP

MUSCULAR ENDURANCE (Upper Body) – The score indicated below is the number of full body repetitions that a candidate must complete without breaks.

1.5 MILE RUN

CARDIOVASCULAR CAPACITY - The score indicated below is calculated in minutes:seconds. The running surface may vary and the test may be conducted on either an indoor or outdoor track.

TEST – MALE			
AGE	SIT-UP	PUSH-UP	1.5 MILE RUN
20 – 29	38	29	12:38
30 – 39	35	24	12:58
40 – 49	29	18	13:50
TEST – FEMALE			
20 – 29	32	15	14:50
30 – 39	25	11	15:43
40 – 49	20	9	16:31

A candidate must successfully complete each of the three elements of the test battery at the minimum score as set forth above to be deemed to have successfully completed the physical fitness screening test.

These standards are subject to change during the life of the eligible list without notice to candidates.

8/2022